



Personal Information		
<b>Full Name</b> <i>(all names for a family)</i>		
<b>Email Address</b>		
<b>Telephone</b> <i>(mobile preferred)</i>		
<b>Address</b>		
<b>Age</b> <i>(if under 18)</i>	<b>Parent or guardian name (&amp; email address if not given above)*</b>	

*\* If you are under 18, parent or guardian contact information is required.*

<b>Payment Method</b> <i>(mark one box <input checked="" type="checkbox"/>)</i>	<b>Standing Order</b> <input type="checkbox"/> <i>(preferred)</i>	<b>Direct Bank Transfer</b> <input type="checkbox"/> <i>(Faster Payment Scheme)</i>	<b>Cheque</b> <input type="checkbox"/>
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Subscription Type & Optional Supplement	Rate	Mark boxes as required
		<input checked="" type="checkbox"/>
Individual	£12	<input type="checkbox"/>
Family (1 or 2 parents & all children under 18 at same address)	£18	<input type="checkbox"/>
Young Person (Age under 18)	£6	<input type="checkbox"/>
Concession (Age 60+, full-time student, or on state benefits)	£8	<input type="checkbox"/>
Annual supplement for postal communication	£5	<input type="checkbox"/>

### Notes

<b>1</b>	<i>Membership is for one year and expires on 31st March. Members joining between 31 Dec and 31 Mar will have that quarter's membership included in the following year.</i>
<b>2</b>	<i>All rates are per person per year. Rates do not reduce pro-rata for partial years.</i>
<b>3</b>	<i>From 1<sup>st</sup> April 2021, an <b>annual supplement of £5</b> applies for members who do not consent to receive electronic communications.</i>

### Gift Aid Declaration

*(Mark the box  if you are a UK taxpayer and would like the Friends to benefit from Gift Aid on your subscription and any donations).*

*I would like the Friends of the Sedgwick Museum to treat all membership fees and donations as Gift Aid donations from the date you receive this declaration until I tell you otherwise.*

*I am a UK taxpayer and I understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in any tax year it is my responsibility to pay any difference.*

### Consent to receive electronic communications (email, SMS messages, etc.)

*(Mark the box  to help the environment and avoid the supplemental charge for postal communications).*

*I hereby give permission for the Friends of the Sedgwick Museum to contact me by email or other electronic methods on all membership matters, to keep me informed about Friends' activities, and to send me their newsletter.*

### Data Protection & Privacy

*In accordance with the Data Protection Act, if you cease to be a member of the Friends of the Sedgwick Museum, you may request us to remove your information from our database by contacting the Membership Secretary at the address provided. If you do not wish to continue receiving electronic communications from the Friends of the Sedgwick Museum, please ask the Membership Secretary to remove you from the email list. We will continue to use email to contact you about specific enquiries you make, or about membership questions or other activities or issues relevant to you.*

## Directions for completing and returning the application form

1. Print the first page of this form
2. Enter your details – make sure your writing is legible, or use block letters
3. Mark the boxes for Payment Method, Subscription Type, Optional Supplement, Gift Aid, and Email Consent then:

### EITHER

1. Scan or take a digital photo of the completed form.
2. Send the image as an email attachment to:

friendsofsedgwickmuseum@gmail.com

### OR

1. Mail the annotated form to:

The Friends of the Sedgwick Museum,  
c/o Dept of Earth Sciences  
Downing Street  
Cambridge CB2 3EQ

## Payment Method

The Friends strongly encourage new members to set up an online standing order for annual subscription payments (including annual voluntary donations). Subscriptions can also be paid by direct bank transfer or cheque.

### Make online payments\* to:

Bank Account Name	The Friends of the Sedgwick Museum
Bank Account Number	90166863
Sort Code	20-16-12
Your Reference	Sub <<Last Name>>

*\* Adding the Friends as an online payee makes it convenient when you want to pay for Friends activities such as talks or trips, or events such as the Annual Dinner and the Christmas Party.*

## Donations

We invite you to consider making an additional voluntary donation as part of your subscription. You are under no obligation to do so, but all additional donations help support museum activities. Your donation can be added to your standing order, or you can use a separate bank transfer.

If you are eligible for Gift Aid, your donation generates an additional benefit.

### Gift Aid

*Boost your donation by 25p of Gift Aid for every £1 you donate*

As a registered charity (No.1091393), the Friends can claim Gift Aid on any subscription or donation from a UK taxpayer. Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

The amount eligible for Gift Aid can be added to your basic UK tax allowance. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Spouses and couples living together can make a joint declaration if we have full contact details of both parties.

## Consent to receive electronic communications

We strongly encourage members to agree to the use of email so that we can keep you informed about activities or changes in schedule, provide access information for online talks, send you newsletters, and so on. This is particularly important when events may be subject to last minute changes for public health or other reasons.

Going paperless and agreeing to the use of email also reduces our costs, maximises the funds available to benefit the museum, helps the environment, and helps us to mitigate health risks.

If you are unable to use email for any reason, we will communicate with you via regular mail. However, your subscription will be subject to a supplemental charge from 01 April 2021.